

## Emergency Drills Report Form 2014-15

*Fire Prevention Act 4713 requires five (5) fire drills each school year – three (3) should be conducted by Dec 1, and two (2) drills during the remainder of the academic year. Two (2) in-building tornado safety drills (at least one (1) during March) and three (3) lock down drills (one(1) by December 1) One of drills shall take place during lunch time or when significant number of students are not in classrooms.*

### Fire Drills--4

Date	Time Drill(s) Conducted	# of Participants	Evacuation Time	Comments
9/22/2014	8:30	119	3 min	Students did not take seriously. They did not gather and exit out of building in a quick manner. New teachers were confused about which door to exit.
9/24/2014	8:30	120	1min 3 sec	Awesome! the students got out quick; moved quietly. Teachers had student lists
12/10/14	2pm	118	1 min 30 sec	Cold day; students unexpected it but moved quickly.
4/2/15	9:03am	120	1 min 45 sec	Unexpected drill so some students reacted slowly and did not take seriously. Two new teachers did not take attendance or lock doors—will update themm on procedures

### Lock Downs--2

Date	Time Drill(s) Conducted	Drill Conducted (Initial/Identify)	By:	Comments
9/30/2014	10:00am	BB		First drill; needed to go over again as a staff. Some doors not locked. In hallways cannot hear announcements.
4/22/15	11:30am (lunch)	LC (		The teachers did not practice with the students as requested. The students were resistant to following the procedures. Took 4 minutes to get everyone in place. Debriefed afterwards an set up practice.

### Tornado Drills--2

Date	Time Drill(s) Conducted	# of Participants	Response Time	Comments
10/23/15	9:35	101	2 min 46 sec	Students and staff. Middle School needs map of where to go since classroom part of VM building (CFRC)
3/20/15	9:30	103	1 min 28 sec	WOW! Students were informed of drill procedures before drill. Students were Quiet and quick. Everyone worked collectively!

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Administrator's Signature/Date

Keep a copy on file for Fire Inspector and Central School Office information.